

Sheringham Leisure Centre: project update April 2021

Detailed information relating to any aspect of the project can be obtained from Robert Young (Senior Reporting Officer) or Kate Rawlings (Project Manager) and clarification of any aspect of the table's content can be provided at or following the meeting.

	Forecast/ expected position	Current position	Notes/ comments
Time	Completion of phases 1 & 2 of the project (completion of the new building, demolition of Splash and completion of car park) originally programmed to be 29 Aug 2021.	Both phases of the project are contractually due to complete on 31 August 2021.	Metnor are currently evaluating options for accelerating the programme in order to achieve an earlier completion date. The building is watertight and much of the internal tiling has been completed.
Budget	£12,697,139	£12,832,942	No change to overall budget compared to that previously reported.
Issues log		No new issues have been identified further to those previously reported. The site is operating in a Covid-safe manner and there remains a zero tolerance on site for any breaches in safe practices so as to minimise the opportunity for the spread of disease on site.	Demolition of the splash building was completed with no issues arising.
Risk log	A risk log is being maintained. These are routinely monitored and revised, and controls are introduced to manage/ mitigate risks and provide assurance	The risks remain as previously reported. The risk log will be updated to take account of the current situation and any anticipated risks, with mitigation.	There have been some supply issues but none that have affected the critical path
Project Governance	The Portfolio Holder (PH) is Cllr Virginia Gay, the Council's Senior Reporting Officer (SRO) is Robert Young and the internal Project Manager is Kate Rawlings. Various other technical experts from within	The project team and responsibilities remain unchanged and meetings and reporting are occurring as scheduled. Meetings have largely been virtual, however, they have continued and regular site visits have also taken place, as appropriate.	All project meetings have carried on more or less as normal – although held virtually. Cllrs Gay and Kershaw along with Steve Blatch visited the site on 1 April.

	<p>the Council are involved in the project as appropriate. The Council has procured the services of: an Employer’s Agent, Project Manager and Cost Consultant (all provided by REAL Consulting); a Technical Architect (Saunders Boston Architects); and a Mechanical, Electrical and Pool Filtration Consultant (Silcock Dawson)</p>		
<p>Communications</p>	<p>The Communications Plan covers:</p> <ul style="list-style-type: none"> • Planned activities at key milestones • Responses to issues and events as they occur • Routine communications to interested parties (including via the website) 	<ul style="list-style-type: none"> • The timelapse video is regularly updated and can be viewed at: https://www.north-norfolk.gov.uk/tasks/projects/timelapse-video/ • Opportunities are being developed to use this substantial project to showcase the careers featured in the project. Videos are being created as a resource to inspire young people. 	<p>The Reef name and logo have been well received.</p> <p>Arrangements for the ceremonial opening of The Reef are currently being considered in conjunction with Everyone Active</p>